



FFY 2015 SNAP-Ed County Work Plan

Review Process



Dear Counties,

Congratulations on submitting your FFY 15 SNAP-Ed Work Plans! Thank you for all your hard work.

The following email details the review process of the county level SNAP-Ed Work Plans submitted on May 9th.

County Work Plan Review Process

- State Implementing Agencies (SIAs) will be reviewing the Work Plans over the course of the next two weeks. SIAs will be meeting on Friday, May 16 and 23 to discuss the feedback.
- To facilitate these conversations, and to ensure that counties are provided integrated feedback, SIAs will use a common tool to evaluate the Work Plans.
- A schedule (attached to this email) has been developed showing which Work Plans will be reviewed on May 16 and May 23.
- Counties are encouraged to start scheduling the Work Plan feedback meetings to ensure that all deadlines are met.
- Feedback will be provided to counties in the following way:
 - SIAs will submit feedback to their individual Local Implementing Agencies (LIAs). This feedback will contain the common tool, plus any additional tools the SIA feels will be helpful. SIAs will send this feedback to the LIAs by the Monday following when their county's Work Plan is reviewed.
 - SIAs may also provide feedback that specifically addresses their LIA and/or provide general feedback on how the Work Plan can be enhanced.
 - SIAs will send the feedback to their LIAs and carbon copy (cc) the [County Work Plan Coordinators and Co-Coordinators](#). This ensures that at least one individual houses all the feedback for their county's Work Plan.
- Each LIA should continue to work with their SIA for technical assistance.

County Work Plan Review Schedule

- Attached is the schedule showing the dates for each county Work Plan review.
- The review schedule is divided between two days: May 16 and 23.
- Final county Work Plans Deadlines:
 - Work Plans reviewed at the May 16 meeting are due in final form on June 6.
 - Work Plans reviewed at the May 23 meeting are due in final form on June 13.
 - The change in the latter deadline is to ensure that all counties have the same amount of time to complete their final Work Plan.

Please continue to contact your SIA with any questions you may have.

Thank you,

Casey

Casey Powers
CalFresh Nutrition Education Unit
California Department of Social Services
744 P Street, MS 8-9-32
Sacramento, CA 95814
O: 916-651-0582

